

CONSENT AGENDA
May 20, 2010

Explanation of Procedure

The Consent Agenda (Omni-Motion) helps to manage presbytery business in a concise manner. The Omni-Motion may include significant motions related to committee recommendations. The process places in the hands of presbyters the responsibility for the substance and length of the docket. The Omni-Motion is a decisive moment when members and commissioners act to adopt all the items in the Omni-Motion by silent agreement, or to ask that an item be withdrawn for full consideration and action at the designated place on the docket.

The Omni-Motion comes before presbytery for action following the seating of corresponding members and introductions. At that time the Moderator will provide an opportunity to ask a question or seek clarification; this is not a time for discussion or debate. Following the period of questions, any presbyter has the right to ask that an item be taken out of the Omni-Motion and be set aside for later consideration. Such a request requires no second, and without debate the item is removed for later consideration. Any items not removed from the Omni-Motion will be part of the record of the meeting.

I. FOR ACTION BY CONSENT & ACTIONS TAKEN

1. Stated Clerk**A. Minutes**

The Mission Council has reviewed the minutes of the presbytery's Stated Meeting on February 13, 2010 and recommends their approval.

*Copies of the minutes of presbytery meetings from 2002 to the present are available on the presbytery's website located at www.glpby.org/Minutes/archives.htm. The minutes are password protected for security of information. The password is "**reformed**" and may be shared by commissioners with persons having a need to access the minutes. Printed copies are also available for review by written request to the Stated Clerk.*

B. Session Records Peer Review

The Stated Clerk's Session Records Peer Review was held on Sunday, March 14, 2010 at John Knox Presbyterian Church, Florissant, Missouri, and Sunday, April 18, 2010 at The Presbyterian Church, Washington, Missouri, and recommends the following:

a. Approved without exception

That the records of the following sessions be approved without exception:

Boeuff, Gerald
Calvary, Mehlville
Carondelet-Markham Memorial, St. Louis
First, Sullivan
New Horizons, Overland
Northminster, Dellwood
Pacific
Westminster, St. Louis

b. Approved with Exceptions and Comments

That the records of the following sessions be approved with exceptions and comments noted and reported to the sessions on the review sheets for correction and inclusion in their minutes:

Dardenne

Various funds of the church not reported to session G-10.0401; a full financial review is required each year; the session did not approve a budget G-10.0102i; no record of the election of

commissioners to presbytery or of their report to the session; session must review the adequacy of compensation for all employees annually G-10.0102n.

First, Festus

No annual statistical report.

First, Ferguson

Full financial review is required each year; no record of the election of commissioners to presbytery or their report to session; the minutes of special meetings should state the purpose of the call; a meeting of the session and deacons is required each year; the session should review the minutes of the deacons annually; the minutes should record the preparation, examination and approval of candidates for ordination/installation; minutes should record authorization of sacraments and their observances; minutes should record full information regarding receptions of members and their deletions from the rolls.

First of St. Louis

Session should approve a budget annually; Session must approve the annual statistical report; session must review the adequacy of compensation for all employees annually; a meeting of the session and deacons is required each year; the session should review the minutes of the deacons annually; the minutes should record the preparation, examination and approval of candidates for ordination/installation.

First United, Belleville

The minutes should state that a quorum was present and what constitutes a quorum; a meeting of the session and deacons is required each year.

Florissant

The minutes should record that the session reviewed the church membership roll; the minutes should record the preparation, examination and approval of candidates for ordination/installation.

Glendale

Full financial review is required each year; Session must approve the annual statistical report; a meeting of the session and deacons is required each year; the session should review the minutes of the deacons annually; the minutes should record the ordination/installation of officers.

Grace, Crystal City

Full financial review is required each year; the minutes as well as the register should record the ordination/installation of deacons and elders; the minutes should record the reception of new members and the manner of their reception.

John Knox

Full financial review is required each year; minutes of congregational meetings should be signed by the moderator and clerk.

Ladue Chapel

Session must review the adequacy of compensation for all employees annually; the congregation must review the adequacy of compensation for the pastors and approve any changes in the terms of call.

New Hope

Full financial review is required each year; avoid erasures, interlinear notes, other insertions and blank pages.

The Presbyterian Church, Washington

Minutes should record the ordination/installation of officers.

Third

The minutes should record the preparation, examination and approval of candidates for ordination/installation; the clerk should avoid erasures, footnotes, interlinear notes, other insertions, and blank pages; records must be retained in a binder appropriate for permanent records of the church using sturdy, acid-free paper and permanent ink.

Trinity Chapel

Full financial review is required each year; the minutes should record the completion of a period of study and preparation for elected officers and their examination and approval for office by the session; the minutes should record authorization for celebration of the Lord's Supper; erasures, footnotes, interlinear notes, other insertions and blank pages should be avoided.

Twelfth Street, Alton

The minutes should state that a quorum was present and what constitutes a quorum; a full financial review is required each year; no record of the election of commissioners to presbytery or their report to the session; the session should review the minutes of the deacons annually; the minutes should record the preparation, examination and approval of candidates for ordination/installation; inactive membership rolls have not been updated since 1996; active membership rolls have not been updated since 2004.

Union

Full financial review is required each year; session should review the membership rolls at least annually;

Webster Groves

The session did not always approve the minutes of the prior meeting; the election of the treasurer is not noted; no baptized members roll; the register of ordinations, marriages and baptisms was not provided for review.

C. Statistical Reports

The Stated Clerk provides the results of annual statistical reporting as of December 31, 2009. The report is attached along with a "highlights" document.

2. Mission Council**A. Discernment Team**

The Discernment Team received reports from over 50 respondents representing more than 20 congregations. The Council approved members for a design team to develop and propose to presbytery a mission statement by the stated meeting on September 2, 2010 and a structure and staff design by the November stated meeting. The following persons accepted and were approved for service on the design team: Lawson Calhoun (BME, Cote Brilliante); Al Passwater (WME, Woodlawn Chapel); Carrie Schildroth (WFE, First, Alton); Bev Stobie (WFE, Washington); Jim Cook (WME, Calvary); John Goodwin (WMC); Kim Skilling (WFC); Jerry Wilson (WME, Kirkwood); Ed Zumwinkle (WMC). An additional minister has been asked and was considering but had not accepted service at the time of this publication. Currently the committee consists of 6-E, 3-C; 6-M, 3-F; 1-B, 8-W.

B. Executive Committee

The Executive Committee acted on behalf of Council to move the date of the fall stated meeting to Thursday, September 2, 2010. The meeting will still be held at Affton Presbyterian Church.

C. Feasibility Study

On the recommendation of the Financial Management Committee, Council approved a contract with Church Financial Campaign Services in Louisville to conduct the feasibility study at a cost of \$29,000 funded from the Stewardship Account.

D. Property Updates

Rock Hill

The Property Committee met with the City of Rock Hill regarding the presbytery's property in that city. Negotiations continue regarding the preservation of the historic buildings at that site.

Faith Des Peres

Mission Council, acting as the Trustees of the Presbytery of Giddings-Lovejoy, Inc., approved the recommendation of the property committee to authorize the sale by Faith Des Peres Presbyterian Church of one-third acre of undeveloped property across the street from the old church on Geyer Road in Frontenac for a contacted price of \$50,000.

Committee Member

Mission Council approved the appointment of Don Beimdiek (WME, Second, St. Louis) as a member of the Property Committee in the class of 2012.

Workers' Compensation

The Property Committee reported that it approved a workers' compensation policy for the presbytery.

O'Fallon, Illinois Property

The Property Committee reported that it acted to lower the asking price per square foot of the presbytery's property in O'Fallon, Illinois from \$23 per square foot to \$10 per square foot.

E. Personnel

Hunger Action Enabler

On the recommendation of the Personnel Committee, Mission Council recommends that presbytery approve the employment of the Rev. Patricia Cleeland (WFC) as Hunger Action Enabler beginning April 1, 2010 with an annual stipend of \$9,000 and an additional \$1,000 for travel and education. The committee submitted a Dismantling Racism IMPACT Study for information.

Dean of the Commissioned Lay Pastor Program

On the recommendation of the Personnel Committee at the request of the Leadership in Ministry Team, Mission Council recommends that presbytery approve the employment of Elder Stephanie Knopf as Dean of the Commissioned Lay Pastor Training Program beginning April 1, 2010 and ending March 31, 2011 with a stipend of \$500 per month plus reimbursement for travel and expenses.

Religious Worker

On the recommendation of the Leadership in Ministry Team at the request of the session of Woodlawn Chapel Presbyterian Church, Wildwood, Mission Council recommends that presbytery endorse the religious worker visa application of Mr. Jerry Chang, a Candidate under care of the presbytery, pending approval of a position, commitment of funds, and his employment by the Woodlawn Chapel session to a non-ordained ministry there.

3. Committee on Ministry**A. Dissolutions of Pastoral Relationships**

The Committee on Ministry acted on behalf of presbytery to dissolve the pastoral relationship between the Rev. Bill Vincent and The Presbyterian Church of Washington at the request of the pastor and with the concurrence of the congregation in a duly called congregational meeting on March 21, 2010. Effective date of dissolution was April 30, 2010.

The Committee on Ministry acted on behalf of presbytery to dissolve the Designated Associate Pastoral relationship between the Rev. Scott Smith and First Presbyterian Church, Kirkwood, effective April 14, 2010. The dissolution was requested by Rev. Smith, who has been recalled to active service in the U. S. Army. The congregation approved his request in a duly called congregational meeting on April 11, 2010. Rev. Scott's status on the active roll of the presbytery became "in service beyond the jurisdiction of the church" effective April 15th. The congregation on the recommendation of the session abolished the associate pastor position vacated by Rev. Smith. The COM concurred with that action notified the Board of Pensions.

B. Transfers of Membership

The COM dismissed the Rev. Dr. Lewis Trotter, H.R. to Peace River Presbytery effective February 25, 2010, and the Rev. James C. Ramsawh to Grace Presbytery effective March 23, 2010.

C. Honorable Retirement

The Committee on Ministry acted on behalf of presbytery at the request of the Rev. Murdoch McRae to designate him honorably retired effective November 1, 2010.

D. Parish Associate Appointments

The Committee on Ministry acted on behalf of presbytery as requested by the pastor and session of Second Presbyterian Church to designate the Rev. James Dowd and the Rev. Don Cochran as parish associates. Rev. Dowd will serve with no compensation and will contribute to the ministry of Second Church by preaching, teaching, and offering pastoral care as he is available and willing upon the request of the pastor. Rev. Cochran will receive \$3000.00 per year remuneration to provide staff support to the Evangelism Mission Team, organize classes for prospective members, and to preach and administer communion once a year.

E. Interim Contract

The Committee on Ministry approved the Interim Ministry Contract between the session of First Presbyterian Church, Cape Girardeau and the Rev. Bill Vincent, for one year, effective May 10, 2010. The contract includes provision for 4 weeks vacation and 2 weeks study leave during the term of the contract, and termination provisions consistent with the presbytery policy for interim service.

Financial terms of call include: Cash salary \$48,000; housing allowance \$15,500; social security offset \$4,860.00; full participation in the medical, death and disability, and pension plans of the Board of Pensions of the PC(USA), a reimbursable allowance for business travel up to \$2000.00 and for continuing education expenses up to \$1500. Also included is full reimbursement for moving expenses, as Rev. Vincent relocates to Cape Girardeau from Washington.

F. Terms of Call – Karen Dumey, Westminster, Cape Girardeau

In a duly called congregational meeting on March 7, 2010, the members of Westminster Presbyterian Church, Cape Girardeau, voted to call the Rev. Karen Dumey as Pastor, effective August 1, 2010, at the expiration of her contract as Designated Pastor. The terms of call include: Cash Salary \$38,430.00; Housing allowance \$9,500; Full participation in the medical, pension, and death and disability plans of the Board of Pensions; 4 weeks vacation leave annually and 2 weeks of paid study leave annually, cumulative to 6 weeks; Reimbursable allowances for business travel at 50 cents/mile, up to \$1000.00, continuing education up to \$750.00, and other professional expenses up to \$500.00.

The Committee authorized the Moderator to appoint an administrative commission to install Rev. Dumey as Pastor in a worship service to be held on August 1, 2010, at 3:00 p.m., at Westminster Presbyterian Church. The administrative commission to install will be Moderator Neal Donaldson (Calvary), Rev. John Goodwin (Hunter Memorial), Rev. Wendy Downing (Fisk), Elder Doris Ford (Westminster), and Elder Barbara Port (First, Cape Girardeau).

G. Renewal of Interim Contract

The Committee on Ministry acted on behalf of presbytery to approve a renewal of the interim pastor contract between the session of First Church, Brighton and the Rev. Mark Storthmann beginning June 1, 2010 through May 31, 2011, on a half time basis, with financial terms including \$6,960 cash salary; \$13,200 housing allowance, full participation in the medical, pension, and death and disability plans of the Board of Pensions; reimbursable allowances for business travel at the IRS rate up to \$1000, continuing education up to \$750.00, and other professional expenses up to \$500.00; 4 weeks of vacation and 2 weeks of study leave annually; and termination provisions consistent with the presbytery's policy for interim service.

H. Stated Supply Appointment

Rev. Wynn Ward, Boeuff Presbyterian Church,

The Committee on Ministry acted on behalf of presbytery to approve a stated supply agreement between the session of Boeuff Church and the Rev. Wynn Ward effective February 25, 2010, for one year of part time service, with a \$4,725.00 annual salary; \$2,025 housing allowance; business travel reimbursed at the IRS rate, 1 week of continuing education, and 4 weeks of vacation leave. Rev. Ward is preaching weekly and providing limited pastoral care.

I. Waiver of Rotation

The Committee on Ministry recommends that presbytery grant a waiver of the *Book of Order* requirement for rotation of terms, due to limited membership, for Moro Presbyterian Church; this approval allows Joan Bivens to serve an additional term on the Board of Deacons for Moro.

J. Moderators of Sessions

The Committee on Ministry recommends the appointment of the following moderators of sessions: Boeuff, the Rev. Wynn Ward; The Presbyterian Church of Washington, Rev. Linda Maconochie.

K. Shared Ministry Agreement

The Committee on Ministry recommends that the Presbytery approve the Shared Ministry Agreement negotiated between First Presbyterian Church and Peace ELCA, both located in Sullivan. This agreement was reviewed by the Stated Clerk as it was developed in consultation with the Committee on Ministry. It has been approved by the COM, by the synod of the ELCA, and by both congregations. The Presbytery's approval of this agreement will allow the congregations to proceed to search for an installed pastor. The document is attached.

L. Terms of Call Report

The Committee on Ministry recommends that the presbytery receive and approve the annual terms of call report (attached).

M. Correction

The amount allocated to a reimbursable continuing education allowance in the call to Rev. Dewey Johnson (Grace) was erroneously reported to a previous meeting. The correct amount for the Continuing Education expenses approved by the COM and by the congregation is \$750.00.