

PRESBYTERY OF GIDDINGS-LOVEJOY
DISSOLUTION OF A CALL OR APPOINTMENT

Instructions: *Prior to the congregational meeting convened for the purpose of dissolving the call of a pastor or associate pastor (or prior to the session meeting to dissolve the relationship with an interim pastor, stated supply or parish associate), side one of this form should be completed. After the terms indicated on the form are adopted, it should be signed by the Clerk of Session and minister on side two. The signed form should be sent to the Committee on Ministry, 2236 Tower Grove Avenue, St. Louis, MO 63110. After action has been taken on the dissolution by the presbytery, copies of the form will be returned to the minister and to the Clerk of Session.*

On the ____ day of _____, 20____, at a properly called meeting of the
[check one:] ____congregation ____session of the
Presbyterian Church of _____, ____MO ____IL, it was voted to request
the Presbytery of Giddings-Lovejoy to dissolve the ____ pastor ____ associate pastor
____ interim pastor ____ stated supply ____ parish associate relationship between the church
and the Rev. _____, effective the ____ day of
20__, with the following terms. The last day in the pulpit will be _____20__.

A. The minister will remove all personal items from church property by the effective date of the dissolution. All property belonging to the church, including keys to the church, will be returned to the Clerk of Session or person designated by the Session. Arrangements for payment of any monies due to the Minister under the terms of call (salary, annuities, house equity, etc.) or the repayment of any loan made by the church to the minister shall be made by the effective date of the dissolution unless herewith stipulated by both parties in writing. Vacancy dues will be paid to the Board of Pensions for up to twelve months, per Board of Pension policies.

B. The Session and minister have discussed G-14.0606 of the *Book of Order* and ethical standards governing the relationship between the departing pastor and the congregation in the future, and have agreed on how those considerations will be communicated and interpreted to the congregation. **Please initial** to indicate compliance: ____Clerk of Session _____Pastor

C. Severance terms [complete as applicable]. **Monthly** Compensation to be paid **after** the date of termination of service:

\$ _____	Cash salary until
\$ _____	Housing Allowance until
\$ _____	Deferred Income
\$ _____	Supplemental Insurance until
\$ _____	Other _____ until
\$ _____	Other _____ until

The church will continue to pay dues to the Board of Pension until

The church will pay moving expenses up to \$_____.

Other:

The minister agrees to vacate the manse by _____.

PLEASE COMPLETE AND SIGN THE OTHER SIDE OF THIS FORM

Form 5, side 1

CERTIFICATION

On this ____ day of _____, 20____ we attest that the relationship between the church and the minister has been dissolved in all respects according to the rules in the *Form of Government*, including the regulations which govern dissolutions, and all other policies of the General Assembly and Presbytery.

_____ Clerk of Session Telephone: _____

On this ____ day of _____, 20____, I certify that I have received and accept the terms of this dissolution.

_____ Minister Telephone: _____

On this ____ day of _____, 20____, I certify that the Presbytery of Giddings-Lovejoy Committee on Ministry has approved this dissolution.

_____ COM Chairperson Telephone: _____

On this ____ day of _____, 20____, I attest that this dissolution has been reported to, approved by, and recorded in the minutes of the Presbytery of Giddings-Lovejoy

_____ Stated Clerk, Presbytery of Giddings-Lovejoy
2236 Tower Grove Ave., St. Louis, Mo 63110

**RETURN COMPLETED FORM TO:
COM, 2236 TOWER GROVE AVENUE, ST. LOUIS, MO 63110**