

JOB DESCRIPTION

DIRECTOR OF CHILDREN, YOUTH, AND FAMILIES

Second Presbyterian Church (2PC) seeks to enter into an employment relationship with a Director of Children, Youth, and Families.

A. TITLE

The Director of Children, Youth, and Families

B. JOB DESCRIPTION

Second Church, a historic, progressive, multiracial and multiethnic congregation serving the Central West End neighborhood in Saint Louis, seeks an energetic, visionary, and collaborative person to work with our pastor and staff to steward our children, youth, and family ministry into the future. Second Church seeks someone who is passionate about fostering and sustaining relationships with parents and children in the church and in the growing Central West End neighborhood, adept at offering spiritual support to parents and children through the implementation of a creative Christian educational curriculum, and has experience building community in a congregational setting that enhances the well-being and spiritual lives of children, youth, and families.

C. The financial terms of employment will be:

\$25 per hour for 7 hours per week.

A travel stipend of \$500

A Continuing Education stipend of \$400

2 weeks of paid vacation and 3 days of paid sick leave.

D. RESPONSIBILITIES

The Director of Children, Youth, and Families responsibilities shall include those listed here:

Implement a new curriculum for Sunday School

Lead and support a Children, Youth, and Family (CYF) mission team that meets on a monthly basis.

Collaborate with the Pastor and CYF team to host a summer camp for kids

Collaborate with the Pastor and CYF team to host 3 neighborhood gatherings per year designed to build community among Central West End (north and south of Delmar) parents and children.

Launch and support a new monthly potluck for families with a children's activity.

Make regular home and school visits to build relationships and offer spiritual care and support to families and their children.

E. ACCOUNTABILITY

The Director of Children, Youth, and Families is employed by Second Church. He or she will report to the Pastor and Session. Evaluation will be completed by the Pastor and Personnel Team.

F. PROVISIONS FOR EXTENSION OR TERMINATION

After an initial one-year period, the contract may be renewed for additional specified extensions by the Session of 2PC. In the absence of action by the Session to renew the contract prior to its expiration, the contract will terminate effective on the last day of the contract. This contract may be terminated within 30 days written by either 2PC or the Director of Children, Youth, and Families.