



TERMS OF DISSOLUTION BETWEEN

(The Rev./Pastor) _____ and
_____ Presbyterian Church
_____ (Address)

Date of Meeting: Congregation or Session (check one) _____, 20 ____

Instructions: *Prior to the congregational meeting convened for the purpose of dissolving the call of a pastor or associate pastor (or prior to the session meeting to dissolve the relationship with an interim pastor, stated supply or parish associate), side one of this form should be completed. After the terms indicated on the form are adopted, it should be signed by the Clerk of Session and Minister on side two.*

Effective the date of the above congregation/session meeting, it was voted to request that the Presbytery of Giddings-Lovejoy dissolve with the following terms the position of:

Check One:

- Pastor Associate Pastor Interim Pastor
 Designate Pastor Designated Associate Pastor Interim Associate Pastor
 Commissioned Pastor Gap Pastor Other: _____

- A. The contract ends on _____, 20 ____.
- B. The last day in the pulpit will be _____, 20 ____.
- C. The minister will remove all personal items from church property by the effective date of the dissolution. All property belonging to the church, including keys to the church, will be returned to the Clerk of Session or person designated by the Session. Arrangements for payment of any monies due to the Minister under the terms of call (salary, annuities, house equity, etc.) or the repayment of any loan made by the church to the minister shall be made by the effective date of the dissolution unless herewith stipulated by both parties in writing. Vacancy dues (if applicable) will be paid to the Board of Pensions for up to twelve months, per Board of Pension policies.
- D. The Session and minister have discussed G -2.0905 of the *Book of Order* and ethical standards governing the relationship between the departing pastor and the congregation in the future and have agreed on how those considerations will be communicated and interpreted to the congregation.

Please initial to indicate compliance: _____ Clerk of Session _____ Pastor

E. Severance terms [complete as applicable]. **Monthly** Compensation to be paid **after** the date of termination of service:

\$ _____ Cash salary until _____, 20 ____
\$ _____ Housing Allowance until _____, 20 ____
\$ _____ Deferred Income
\$ _____ Supplemental Insurance until _____, 20 ____
\$ _____ Other until _____, 20 ____
\$ _____ Other _____ until _____, 20 ____

The church will continue to pay dues to the Board of Pension until

The church will pay moving expenses up to \$ _____.

Other: The minister agrees to vacate the manse by _____.

**The signed form should be mailed to the Stated Clerk
1001 Craig Rd., Ste. 170, St. Louis, MO 63146**



CERTIFICATION

On this _____ day of _____, 20____ we attest that the relationship between the church and the minister has been dissolved in all respects according to the rules in the *Form of Government*, including the regulations which govern dissolutions, and all other policies of the General Assembly and Presbytery.

Clerk of Session

Telephone

On this _____ day of _____, 20____, I certify that I have received and accept the terms of this dissolution.

Minister

Telephone

On this _____ day of _____, 20____, I certify that the Presbytery of Giddings-Lovejoy Pastoral Transitions and Care Commission has approved this dissolution.

PTCC Moderator

Telephone

On this _____ day of _____, 20____, I attest that this dissolution has been reported to, approved by, and recorded in the minutes of the Presbytery of Giddings-Lovejoy

Stated Clerk
Presbytery of Giddings-Lovejoy
1001 Craig Road, Ste. 170, St. Louis, MO 63146
(314) 772-2395

The signed form should be mailed to the **Stated Clerk, 1001 Craig Rd., Ste. 170, St. Louis, MO 63146**. After action has been taken on the dissolution by the presbytery, copies of the form will be returned to the minister and to the clerk of session.

Edited 07/22/2019